

Academic Unit Planning Committee Meeting

July 25th, 2022

3 p.m.

Online: WEBEX

Attendance:

Ed Kendall, Medicine (Chair)
Md Mahe Chowdhury, GSU
Ann Dorward, Medicine
Sulaimon Giwa, Social Work
Rob Nolan, CIAP
Charlene Walsh, Marine Institute

Unable to attend:

Karen Parsons, Nursing
Isabel Ojeda, MUNSU
 Vacant, GCSU
 Vacant
 Vacant, MUNSU
 Vacant, MISU

1. Welcome

a. Review of Agenda

E. Kendall asked for approval of agenda.

b. Approval of Meeting Notes - June 29th 2022

E. Kendall asked for errors or omissions in June 29th minutes. Minutes approved as circulated.

2. AUP Status Report

R. Nolan provided detailed AUP status report. Details are as follows:

Launches

There are seven launches being planned for the Fall semester:

- Music
- Modern Languages, Literatures, and Cultures
- Engineering
- Human Kinetics and Recreation
- Grenfell School of Science and Environment
- Earth Sciences
- Chemistry

Panel Reports

All panel reports for the 2021-22 Academic Year have been approved.

Unit Response and Action Plan

- Philosophy – Unit response was received by the Dean of HSS July 12. Action plan is due September.
- Sociology – unit response and action plan are slightly delayed. Dean of HSS indicated that they are meeting with the Head to discuss reports.

Comments from committee:

- AUPC has *oversight of process* under its terms of reference, but the process related to unit response and action plan is not currently transparent to the committee.

Action item: Add process oversight to next month's agenda.

3. AUP Reports for Review

No reports to review at this meeting.

4. Other Business

a. Annual Report 2021-22

E. Kendall introduced discussion of the annual report. Committee members voiced support for draft report.

b. Response to Senate Review Committee

E. Kendall introduced discussion of request from Senate Review Committee and draft submission to the Committee. Committee members supported response as drafted.

c. Update on Meeting with Dean of School of Science and Environment

R. Nolan provided brief update on meeting with the Dean of the School of Science and Environment at Grenfell Campus.

R. Nolan met with Dr. Haghiri, Acting Dean of the School of Science and Environment, on July 14th to discuss launch of AUP for Grenfell Campus's School of Science and Environment. The AUP Procedures, approved in 2020, noted two program clusters for the School of Science and Environment but did not outline the programs in each cluster. Dr. Haghiri has proposed three clusters of programs:

1. BSc in each of Computational Math and Physics.
2. BSc in each of the Environment Science and General Science programs, as well as the MSc-BEAS and the PhD-BEAS programs.
3. BES in Environment and Sustainability (two majors in Environmental Science and Sustainable Resource Management), MA in Environmental Policy, PhD in Transdisciplinary Sustainability, and the MSc in Applied Geomatics.

R. Nolan reiterated to the Dean that Academic Unit Planning is intended to be a holistic planning process for units, not solely a program review. It was recommended that, if multiple clusters are chosen, launches should occur during the same semester or as close in time as possible so that the processes occur in tandem. Other synergies, such as shared panel reviews, may be advantageous.

The Dean of the School of Science and Environment will discuss with Faculty and submit proposal to AUPC as soon as possible.

Discussion ensued and included:

- If multiple program clusters are reviewed under the process, we should ensure that synergies are found where possible;
- To address the concerns regarding panel reviewers, it may be productive for the review to include discipline-specific reviewers;
- Dean should consider the fact that they will be asked to prepare a School-level strategic plan which will connect to AUP action plans;
- If multiple program clusters are reviewed, it would be useful for the School to prepare a report of the overall process for all clusters;
- It will be important to review the process for the clusters in the School of Science and Environment to consider lessons for other units that may take a similar approach.

5. Next Meeting and Adjournment

August meeting is currently scheduled for 1 p.m. on August 22nd.

Meeting adjourned at 3:30 p.m.